

# Tent Rental Agreement



Great Event and Tents  
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## Terms

**To guarantee your reservation** a 50% deposit, a signed "Tent Rental Agreement" is required. **Final payment is due the day of installation.** A valid credit card is required to reserve your items, all information must be included and filled out and signed by the renter. Charges will be billed to Renter's credit card for any items missing or damaged. Renter hereby authorizes Great Event and Tents to charge this credit card.

**Cancellations** (Non-Refundable deposit) When you reserve a tent and or any accessories, Great Event and Tents immediately removes the tent and accessories from our inventory and schedules a crew. Therefore any cancellation will incur a 50% deposit charge.

## Site Preparation

**Renter** must ensure site is ready, (lawns mowed, furniture moved, vehicles moved, etc...) before the crew is scheduled to arrive. Installation of a tent must be done correctly for the protection of the users, the tent, and the accessories. Renter must ensure that there is a **7 feet clearance all the way around the tent** to allow for securing the tent. Tent may be secured by stakes, and or water barrels. Renter must have a means to supply water to barrels. Renter understands that **metal stakes will be driven into lawn, dirt etc..** Renter understands that if tent is placed on concrete that water barrels may be required. If site is not ready or accessible when the crew arrives, the client will incur an additional fee and/ or equipment may not be delivered. Renter is responsible for **underground utility locates** to know where all sprinklers, water lines, gas lines, and all other utilities are located. Great Event and Tents is not responsible for any damages to any sprinklers, water lines, sewer, utilities, landscaping, lawn lights, concrete, asphalt, lawn etc..

## Weather

Tents are temporary structures designed to handle most normal weather conditions; however, there may be situations that become unsafe such as high winds or lightning. Evacuation of tents is recommended in these or other unsafe conditions.

## Take Down

All Renters personal items must be out of tent on scheduled pickup date. All rented tables and chairs must be clean (hosed off ,ok) secured and stacked outside of tent

## Loss Or Damage

Responsibility for tents and accessories remains with the **Renter** from delivery until return. Please be sure equipment is secured when not in use. Renter pays for missing and damaged items. Renter is responsible for all damages to tent equipment due to negligence, vandalism and theft. Side Curtain walls must be kept up hanging on tent or placed dry and clean. **Do Not walk on side curtain walls**

**Great Event and Tent will not be liable for any damages or injury at event. It is also understood that by the nature of tents there may be some leakage during rains.**

**Renter: I have read and agree to the above terms & conditions.**

Setup Date Desired \_\_\_\_\_ Take Down Date Desired \_\_\_\_\_

Renters Name (please print) \_\_\_\_\_

Renter signature \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Cell phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**Tent Event Location (if different)**

Street Address \_\_\_\_\_

City \_\_\_\_\_

**Billing Information**

Master Card, Visa, Discover Card # \_\_\_\_\_

Expiration date \_\_\_\_\_

CUV (3 digit code) \_\_\_\_\_

**Name and billing address for the credit card**

Name (Print) \_\_\_\_\_

Credit card Signature \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

**Checklist**

- Renter must ensure site is ready, (lawns mowed, furniture moved, vehicles moved, etc...) before the crew is scheduled to arrive.
- Renter must ensure that there is a 7 feet clearance all the way around the tent to allow for securing the tent.
- Tent may be secured by stakes, and or water barrels depending on what tent was requested.
- Renter must have a means to supply water to barrels.
- Renter understands that metal stakes will be driven (up to 4ft deep) into lawn, dirt etc..
- Renter understands that if tent is placed on concrete that water barrels will be required.